

Galway Centre for Independent Living

Unit 53, Briarhill Business Park, Briarhill, Galway, H91 X4VR, Ireland.

Tel: 091 773910 – Fax: 091 773919

mail@gcil.ie – www.gcil.ie

Full Name: _____

Address: _____

Eircode: _____

Phone number: _____

E-mail: _____

Do you use Aids/Appliances e.g. Wheelchair, Cane etc.

Yes	No
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If “Yes” please describe:

Are you capable of getting from your house to the bus unaided?

Yes	No
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Are there steps at your house?

Yes	No
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Do you require assistance with your mobility:

Yes	No
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If “Yes” do you have a person to accompany you?

Yes	No
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Do you or the intended service user have a decline in mental ability?

Yes	No
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Emergency Contact Details: _____

Name: _____

Address: _____

Telephone: _____

Eircode _____

Billing contact details _____

Name: _____

Phone: _____

Organisation: _____

Address: _____

Please refer to and complete the data protection consent document attached.

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Under the General Data Protection Regulation ('GDPR') there are occasions when **Galway Centre for Independent Living** must obtain your explicit consent to use your information, known as 'Personal Data'. Personal Data includes, but is not limited to your name, address, telephone number and email address.

Galway Centre for Independent Living would like to hold and use your information for the purposes set out below. Please tick all relevant boxes to indicate your consent. You may consent to all of the purposes, any number of the purposes or none of the purposes. If you do not consent to **Galway Centre for Independent Living** using your information for the purposes listed below then we will not contact you.

To contact me regarding my application/membership for Galway Centre for Independent Living's Transport club, including any notifications regarding the Transport services or changes to services.

To keep me informed of news, services, activities and events organized by Galway Centre for Independent Living.

To share my contact details with other internal Departments Galway Centre for Independent Living who may contact you in the future with regards to Galway Centre for Independent Living events or services which may be of interest to you.

I consent to Galway Centre for Independent Living contacting me for the above purposes by:

Post

email

Telephone

SMS Text

social media including Facebook, Twitter.

Signature: _____

Date: _____

You can change your consent preferences or withdraw your consent completely by contacting **Galway Centre for Independent Living**. The use of your information will cease immediately except where we are required by law or under the terms of this agreement to use your information e.g. for the issuing of invoices for Transport services you have availed of.

For full details of how **Galway Centre for Independent Living** uses your information, please refer to our Data Protection Policy which is available from **Galway Centre for Independent Living**.

Terms and conditions

Transport Club Membership is free and our drivers are fully trained, Gluais certified and Garda Vetted.

We provide a door to door service Monday to Friday between 8am and 6pm.

Delays and holdups will have a direct impact on other service users. For this reason you must be ready and waiting at the appointed time. If you are not then the driver is instructed to go to the next pickup and you will be charged for the service.

Our transport service is run on a not for profit basis.

Rates are €5 per journey within the city limits. Rates for longer journeys are calculated at a rate of €1 per mile. This charge is a nominal fee as a contribution towards insurance, fuel, vehicle maintenance and servicing of buses and equipment.

Statements are issued at the beginning of each month to include all invoices from the previous month and any outstanding balance due.

Invoices and statements are e-mailed to you. There is a facility to print and post them to you which will incur a €5 charge to cover administration each month.

You must reference your invoice number when making payment.

Payment is required within 14 days of receipt of Statement.

Cancellations should be notified to GCIL Transport 24 hours in advance so we can schedule in other members.

If you do not give adequate notice of cancellation or if you are a no-show on the day then you will be charged for the journey.

Please contact the office for further details.

To facilitate planning and scheduling of journeys bookings must be made at least 24 hours in advance. You may book online anytime or you may book by phone between 9am and 4pm.

Signature _____ Date _____